

CONSTITUTION OF THE BIG RIVERS CONFERENCE

Adopted 1991-92
Last updated 6-10-2021

ARTICLE I: DEFINITION

Section 1: NAME

This organization shall be known as the Big Rivers Conference (BRC)

Section 2: PURPOSE

The purpose of this inter-school constitution is to establish a league for the promotion and guidance of athletic competition between the member schools. The Big Rivers Conference will be based upon a wholesome, healthful, educational experience as set forth by the Wisconsin Interscholastic Athletic Association (WIAA)

Section 3: MEMBERSHIP

The membership shall include the following public high schools: Chippewa Falls, Eau Claire Memorial, Eau Claire North, Hudson, Menomonie, New Richmond, Rice Lake, and River Falls for all sports. Superior is also a member in football, boys swimming, girls soccer, and gymnastics.

Section 4: APPLICATION FOR MEMBERSHIP

Membership in the Big Rivers Interscholastic Conference shall include the members above and those schools admitted as per provisions:

- A. Any high school in good standing with the Athletic Association duly authorized to administer interscholastic athletic programs in the home state of that school
- B. Application for membership shall be made in writing to each member school in good standing, thirty (30) days prior to a regularly scheduled meeting.
- C. Application for membership shall be voted upon at the first regularly scheduled meeting after proper application has been submitted.
- D. A school shall be admitted to membership by three-fourths vote of member schools in good standing.

ARTICLE II: ORGANIZATION

Section 1: CONFERENCE PRESIDENT

One Athletic Director from a member school will serve as Conference President

- A. Term of office shall be two (2) years)
- B. This position will rotate alphabetically with Chippewa Falls in 2010-11. If the rotation would fall to a new Athletic Director in their first year in that position, that person will be by passed to the next school alphabetically and then will return to that person in two years.
- C. Terms will begin and end on July 1
- D. The President will:
 - a. Preside at all official conference meetings *
 - b. Facilitate the creation of committees to carry out specific duties and/or deal with specific issues of the conference.
 - c. Work with conference members and the Conference Commissioner in setting agendas for upcoming meetings.
 - d. Take responsibility for representation of the conference in matters dealing with the WIAA and/or other conferences.
 - i. If the President is not available for a meeting, the previous president will preside over that particular meeting.

Section 2: CONFERENCE COMMISSIONER

The Assigner shall be a salaried/employed person selected by simple majority of the membership. The annual salary shall be established by the membership. The performance of the employed person will be reviewed bi-annually by the Athletic Directors at their February meeting and renewed by a simple majority of the membership starting in 2010-11.

A. SALARY

- a. The Commissioner shall be paid a salary of \$14,000 annually which will be reviewed every two years starting in 2020-2021.
 - i. The salary shall be paid on one-third increments of \$4,666.66 on or before September 1st, January 1st, and May 1st.
 - ii. Mileage at the IRS rate will be paid for all events where his/her attendance is requested by the conference. i.e: Hi-Tek workshops
- b. The Commissioner will:
 - i. Coordinate, under the direction of the Athletic Directors, interscholastic Big Rivers Conference schedules in all sponsored sports with dual competition. Place next year's schedule on Rschool upon approval.
 - ii. Secure and contract with officials for the following varsity sports and tournaments (Complete schedules of officials

and salaries should be sent to each member school upon completion):

1. Football
 2. Men's and Women's Soccer
 3. Swimming (Men's and Women's) Tournaments
 4. Volleyball (including tournament)
 5. Men's Basketball
 6. Women's Basketball
 7. Gymnastics (including tournament)
 8. Men's Hockey
 9. Women's Hockey
 10. Wrestling (including tournament)
 11. Softball (No Make-ups)
 12. Baseball (No Make-ups)
- iii. Establish and maintain an officials' evaluation system for all sports in which the commissioner hires officials. Also compile a directory of officials hired for conference contests and distribute it to conference Athletic Directors.
 - iv. Set the agendas and take/publish minutes for all conference meetings
 - v. Maintain the conference bank account and oversee all financial matters for the conference
 - vi. Order and distribute awards and conference passes

Section 3: STATISTICIAN

The Statistician shall be a salaried/employed person selected by simple majority of the membership. The annual salary shall be established by the membership. The performance of the employed person will be reviewed bi-annually by the Athletic Directors at their February meeting and renewed by simple majority of the membership starting in 2021-2022.

A. SALARY:

- a. The Secretary/Treasurer/Statistician shall be paid a salary of \$5,100 annually which will be reviewed every two years starting in 2021-2022.
- b. The salary shall be paid on one-third increments of \$1,700 on or before September 1st, January 1st, and May 1st.

B. DUTIES

- a. Work with Athletic Directors for release of the Big River Conference All-Conference teams in each sport. Report

All-Conference teams to Athletic Directors, coaches and news media.

- b. Be responsible for compiling the Big River Conference scores and up-to-date standings, as in Appendix M.

Section 4: REPRESENTATION

Athletic Directors and Administrators of all member schools are eligible to attend conference meetings and participate in proceedings. Each school shall have only one (1) vote on any matter as presented.

Section 5: MEETINGS

Big Rivers meetings will be scheduled and administered in the following procedures.

- a) Member schools shall meet each year in August, October, December, January, February, April (WIAA State Annual Meeting) and June with all member schools informed of the meeting dates by June of the previous year. In addition, meeting agendas will be posted on rSchooltoday at least two days before scheduled meeting. Additional meetings may be scheduled as needed.
- b) The Athletic Directors may meet during any of the months not mentioned above. Administrators are welcome to attend any of the regularly scheduled meetings.
- c) All Athletic Director's meetings shall be conducted under "Roberts' Rules of Order"
- d) Three-Fourths of the voting membership shall constitute a quorum.
- e) Upon notice, when action is needed and a BRC meeting cannot be held in time to take action, the Athletic Directors may convene via email, social media or other electronic technology to take up required action and vote upon urgent matters.

ARTICLE III: FINANCES

Section 1:

Each member shall pay annual dues as deemed necessary and determined at the annual June meeting. The dues are payable on October 1 of each year. Any school included in conference play for a single sport shall pay \$300.

Section 2:

Financial adjustments will be assessed by a three-fourths vote of the membership.

Section 3:

All funds shall be kept in a bank under the name of this organization and disbursed by the signature of the secretary/treasurer.

ARTICLE IV: PROCEDURE FOR AMENDING THE CONSTITUTION AND BY-LAWS

Section 1:

Amendments to this constitution may be introduced at any official meeting but cannot be adopted until the following meeting. A three-fourths vote of the membership shall be required to adopt constitutional amendments. Votes must be approved in two consecutive meetings. Adopted amendments shall become effective immediately upon adoption.

Section 2:

Amendments to the by-laws may be introduced and acted upon at any official conference meeting. Approval requires a simple majority. Any action becomes effective immediately.